

Appeal Form

F-2.1.2_v8



Section 1: Student Details

Student Name:		College:	
Student Number:		Course:	
Contact No:		Email Address:	

Section 2: Reason for Appealing *(Please tick as appropriate)*

Outcome of	<input type="checkbox"/> Late Enrolment	<input type="checkbox"/> Assessment Marks	<input type="checkbox"/> Others: _____
Refusal of	<input type="checkbox"/> Leave of Absence	<input type="checkbox"/> Release	<input type="checkbox"/> Refund
Intention to Report (ITR) for	<input type="checkbox"/> Non-payment	<input type="checkbox"/> Misbehaviour	<input type="checkbox"/> Attendance

Section 3: Details of Your Grounds for Appeal *(Attach documentary evidence and any additional pages if required)*

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For late enrolment, indicate the subjects you wish to enrol in:

Subject Name	Day	Time
Student Signature:	Date:	
Received by:	Date:	

Section 4: Office Use Only

Appeal Successful? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Further Details:	
Name:	Date: